

SOUTH COUNTY FIRE



2022 Operating Budget

As Adopted November 16, 2021

Thad Hovis, Fire Chief



Southsnofire.org

Elected Officials



Greg Urban - Chair



Drew Burnett



David Chan



Bob Meador



Mark Laurence



Chris Teofilak



James Kenny

Administrative Staff

- Fire Chief – Thad Hovis
- Assistant Chief of Operations – Jason Isotalo
- Assistant Chief of Community Risk Reduction - Mike Fitzgerald
- Deputy Chief of Operations – John Chalfant
- Deputy Chief of EMS – Shaughn Maxwell
- Deputy Chief of Training – David Wells
- Deputy Chief of Special Projects – Bob Eastman
- Human Resources Director – Sandra Hollenbeck
- Finance Director – Kathleen Junglov

Purpose Statement and Core Values

Enhance the Lives of Our Community



- Integrity
- Humility
- Compassion
- Family
- Trust

The image is a graphic with a red background. At the top, the text 'Enhance the Lives of Our Community' is written in white, bold, sans-serif font. Below this text is the South County Fire EMS logo, which is a shield-shaped emblem with a white border and a black interior. The words 'SOUTH COUNTY' and 'FIRE' are written in white, bold, sans-serif font across the top and middle of the shield, respectively. The letters 'EMS' are written in red, bold, sans-serif font at the bottom of the shield. To the right of the logo is a list of five core values, each preceded by a white bullet point: Integrity, Humility, Compassion, Family, and Trust. The entire graphic is set against a red background with a thin gold horizontal line near the bottom and a black horizontal bar at the very bottom.

Developed by SCF Employees

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ABOUT SOUTH COUNTY FIRE

On August 8, 2017, voters in the City of Lynnwood and Fire District 1 approved a plan creating and funding the South Snohomish County Fire and Rescue Regional Fire Authority (SCF). The creation of SCF consolidated and standardized resources providing for sustainable and stable funding for fire and emergency medical services. Effective October 1, 2017, existing City of Lynnwood and Fire District 1 fire personnel and equipment transferred to SCF. The new entity was initially governed by an appointed Board of Commissioners consisting of two Lynnwood elected officials and five Fire District 1 Commissioners. The two City of Lynnwood and three of the District commissioner positions were on the November 5, 2019, ballot. The remaining appointed District commissioner positions are on the November 2, 2021, ballot.

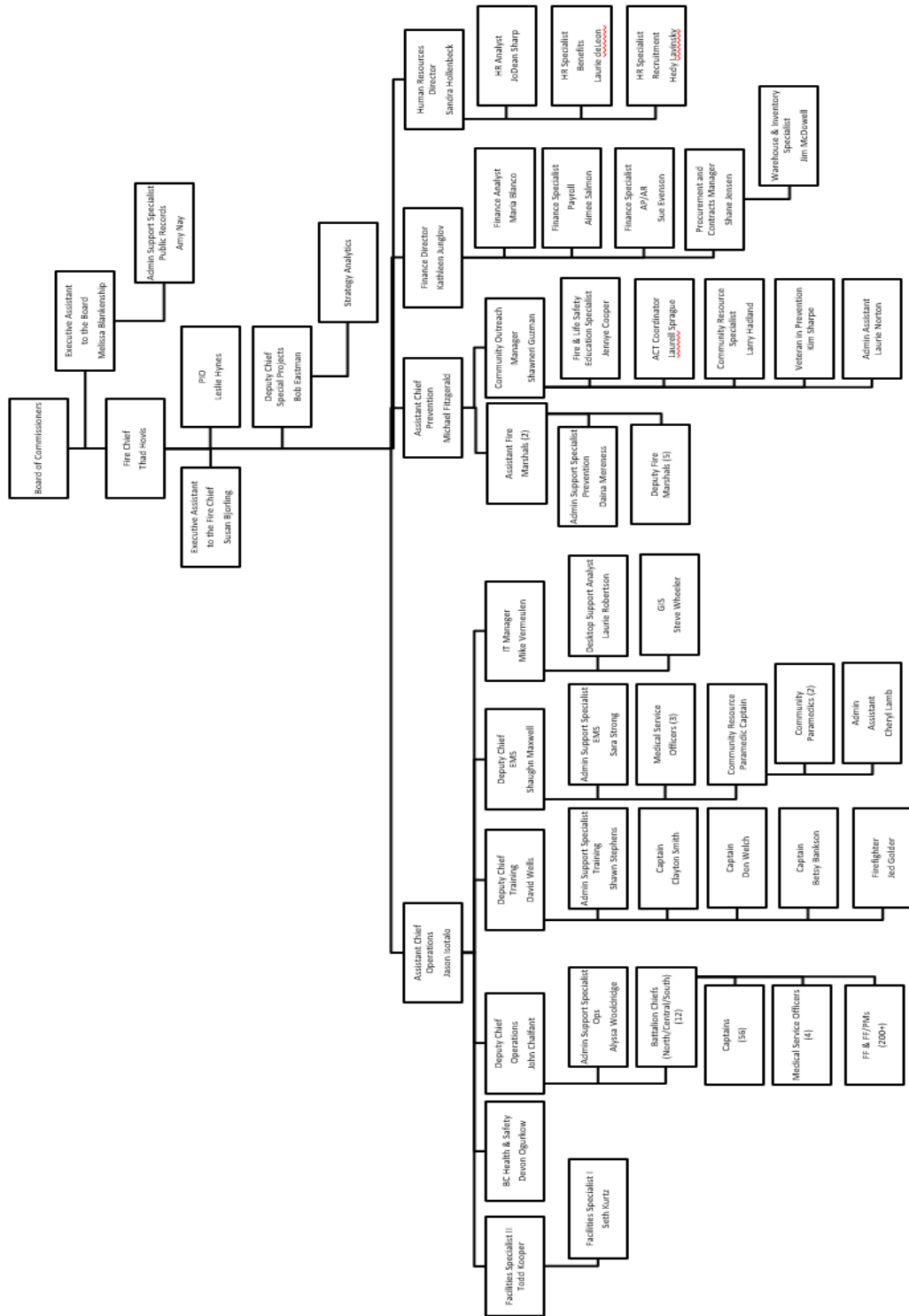
At an election held on August 7, 2018, a proposition to impose a ten-year Emergency Medical Services Levy (“EMS Levy”) at a levy rate of fifty cents (\$.50) or less per thousand dollars of assessed valuation (in addition to its regular property tax levy) was approved by the voters paving the way for the dissolution of Fire District 1. The District submitted a ballot measure to its voters on February 19, 2019, to dissolve the District in accordance with RCW 52.10.010. The ballot measure was approved, and the District was dissolved effective December 31, 2019.

SCF employs approximately 360 employees and operates 14 fire stations serving approximately 250,000 residents in South Snohomish County. In addition to unincorporated South Snohomish County and the City of Lynnwood, the service area includes the cities of Brier, Edmonds and Mountlake Terrace who have contracted for service with SCF.

BUDGET DEVELOPMENT OVERVIEW

6/15/21	Approve 2022 Budget Development Calendar
7/20/21	Adopt 2021 Budget Amendment Resolution Second Quarter 2021 Financial Update
8/10/21	Benefit Charge Policy 2022 Preliminary Assessed Value
8/17/21	Emergency Reserve Fund Compensated Absences Reserve Fund Self-Insurance Fund Leoff 1 Medical Reserve Fund
9/7/21	Fire Chief's 2022 Budget Parameters <ul style="list-style-type: none"> • 21st Century Fire and Emergency Services White Paper Apparatus, Building and Equipment • Status as of July 8/31/21 • 2022 Decision Package Requests • 2022 Scheduled Replacements • 2022 Preliminary Outlook
9/14/21	General Fund <ul style="list-style-type: none"> • 2022 Decision Package Requests • 2022 Preliminary Outlook Program Budgets • Update on 2022 Estimated Revenue
10/5/21	Continued 2022 Budget Discussion <ul style="list-style-type: none"> • Impact of 2022 Decision Packages • 2022 – 2026 Strategic Outlook All Funds
10/12/21	Continued 2022 Budget Discussion Explanation of Levy Rates and Contract Cities
10/19/21	Continued 2022 Budget Discussion <ul style="list-style-type: none"> • Impact of 2021 \$1.3M Reduction in Taxes\Benefit Charge on Future Years • Additional Discussion on Decision Packages
11/2/21	Continued 2022 Budget Discussion
11/9/21	Final 2022 Budget Discussion
11/16/21	Public Hearing on Budget <ul style="list-style-type: none"> • Adopt Budget, Property Tax and other related Resolutions

ORGANIZATION CHART



CHIEF'S MESSAGE**SOUTH COUNTY FIRE**

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November 16, 2021

Members of the Board of Commissioners, Staff and Residents of South County Fire,

Since the RFA's transport of the first known COVID case in the nation in January 2020, the pandemic has continued to present new unique challenges in 2021, and our organization has again risen to meet each challenge we have faced.

The 2021 Budget was essentially a status quo budget as there were a limited number of enhancements included. For the 2022 Budget I encouraged staff to be forward thinking. I provided the following direction, to envision what the future of SCF looks like using the guidelines outlined in the "21st Century Fire and Emergency Services" White Paper. Published by the Center for Public Safety Excellence (CPSE) and The International City/County Management Association (ICMA), this white paper outlines several critical issues impacting local governments today and other forces that will affect fire and emergency services over the next three decades. The objective is to remain relevant, have the greatest possible impacts in a rapidly changing environment, ensure sustainability, and address needs within the whole community.

- Re-Identification
- Culture
- Robust Use of Data
- Health and Wellness
- Partnerships
- Sustainability
- Technology
- Inclusiveness

The RFA's annual budget development process is just that, a process. Looking to 2022 and development of the Budget, initial planning began in June 2021. At that time there was optimism around vaccinations and the hope that we had weathered the final wave of the pandemic. As the year progressed it became apparent that was not the case, so SCF pivoted and is prepared to be in COVID protocol at least through the spring of 2022.

Additionally, for the first time since the Great Recession expenses were forecasted to exceed revenue on an annual basis prior to any enhancements by \$4.2M. Contributing to this annual deficit was the decision by the Board of Commissioners to reduce property tax revenue in 2021 and all future years by \$1.3M and CPI-W for 2022 coming in at 6.3%, increasing labor costs in 2022 alone by an estimated \$5.8M. There were several options available to the Board including the use of banked taxing capacity, increasing the benefit charge and or reducing expenses. The Board ultimately authorized the use of a portion of the Ground Emergency Medical Transportation (GEMT) revenues previously allocated to the Building Reserve for use in the General Fund to bridge the gap.

As such, several of the enhancements requested by Staff were put on hold for consideration in 2023 or future years.

The requests that remain in my 2022 Budget proposal were prioritized as follows: requested in a prior year and an ongoing need, firefighter safety and wellness, requests that provide enhanced service to our customers, and or use of technology and increased efficiency.

GENERAL FUND DECISION PACKAGES - \$389,155

- Network Administrator (Offset by reduction in Professional Services)
- Central Stores Employee
- Peer Support Team Development and Education
- Airway Cadaver Lab Program
- Pre-Incident Planning Hardware\Connectivity (First Due)
- HR Applicant Tracking and Onboarding Software
- Particulate Blocking Personal Protective Equipment Hoods
- Peer Support Team Behavioral Health Clinician
- Prehospital EMS Whole Blood Administration

RESERVE FUND DECISION PACKAGES - \$1,661,151

- Facilities Maintenance Vehicle
- 2021-2024 EMS Unit Replacement
- Station 21 SCBA Fill station\compressor, Station 15 SCBA compressor
- (24) Sets of Ballistic Body Armor and Helmets, reduced from (40)
- (76) SEEK Thermal Imaging Cameras (TICs)
- Standardize Hose Loads
- (25) Touch Screen RFID Readers, (1) Printer (Operative IQ)
- Upgrade\replacement of electronics for Marine 16

In conclusion I would like to thank each member of our organization for their unwavering commitment to serve, and the support of the residents of our RFA, as we continue serving communities within South County Fire during this challenging time in our history.

Respectfully,



Thad Hovis

FUND SUMMARY

SCF organizes its financial structure around six funds. A fund is a self-contained accounting entity that encompasses a beginning cash balance as of January 1, internal transfers of money into the fund from another fund, revenue earned by and deposited directly into the fund, expenses by the fund, transfers out to another fund, and finally, an ending cash balance as of December 31.

The Capital Reserve Fund contains three separate, self-balancing accounts: The Apparatus Reserve; the Facility/Major Maintenance (Building) Reserve; and the Equipment Reserve.

Following are summary tables for all of the funds and accounts, detailed information on each of the funds and accounts can be found in subsequent sections.

General Fund - This fund is SCF's primary operating fund. It accounts for all financial resources and uses, except those required or elected to be accounted for in another fund.

	2021 AMENDED	2022 BUDGET
General Fund Beginning Cash Balance	37,606,436	31,835,422
REVENUE		
Property Taxes	44,595,753	45,707,732
Benefit Charge	5,707,431	5,821,580
Service Contracts	14,358,825	13,253,432
Other Charges for Services	6,431,519	6,227,280
Other Miscellaneous Revenue	439,700	505,635
Ground Emergency Medical Transportation	0	4,595,859
Periodic Revenue	1,119,670	104,175
Total Revenues	72,652,898	76,215,692
EXPENSES		
Budgeted Labor Expenses	65,489,598	63,783,123
Budgeted M&O Expenses	12,864,539	12,432,569
Total Expenses	78,354,137	76,215,692
General Fund Ending Cash Balance	31,905,197	31,835,422

Capital Reserves - The RFA has established a number of reserves to accumulate funds for future acquisitions. The RFA also maintains detailed replacement schedules of its apparatus and equipment to support the need for these reserves. Additionally, the RFA has engaged a consultant to develop a Capital Facilities plan which will provide information on stations, apparatus and equipment. Please refer to the Reserve section of this document for additional information.

	APPARATUS	FACILITY/MAJOR MAINTENANCE	EQUIPMENT	TOTAL
Beginning Cash	1,723,474	23,339,007	2,351,870	27,414,351
Property Tax Revenue	1,448,262	0	517,140	1,965,402
GEMT	0	3,404,141	0	3,404,141
Other Revenue	6,252	48,354	4,233	58,839
Total Revenue	1,454,515	3,452,496	521,373	5,428,383
Expenses	1,647,884	0	1,248,279	2,896,164
Ending Cash	1,530,105	26,791,503	1,624,963	29,946,571

Other Funds and Reserves - Please refer to the Reserve section of this document for additional information.

	EMERGENCY	COMPENSATED ABSENCES	LEOFF 1	SELF-INSURANCE
Beginning Cash	3,490,394	916,700	3,133,348	3,375,493
Property Tax Revenue	100,000	770,986	1,106,120	0
Other Revenue	8,721	1,531	7,614	6,339,451
Total Revenue	108,721	772,517	1,113,734	6,339,451
Expenses	0	757,899	884,896	6,314,554
Ending Cash	3,599,115	931,317	3,362,186	3,400,390

GENERAL FUND RESOURCES

Property Taxes

South County Fire levies and collects property taxes in accordance with RCW 52.26.050, which authorizes a maximum rate of \$1.50 per thousand of assessed valuation (AV). SCF voters approved a benefit charge in the general election held on November 3, 2020. A benefit charge reduces the maximum fire levy rate to \$1.00 per thousand of AV. The Emergency Medical Services Levy is capped at 50 cents per thousand of AV.

Property Taxes

	Rate	Levy
Regular (Fire) Property Taxes	0.9310	34,293,916
EMS Property Taxes	0.4166	15,356,324
Total	1.3476	49,650,240

Property Taxes are allocated as follows:

	2021 AMENDED	2022 BUDGET
General Fund	44,595,753	45,707,732
Emergency Reserve	0	100,000
Apparatus Reserve	1,392,560	1,448,262
Equipment Reserve	1,034,280	517,140
Leoff 1 Medical Reserve	965,789	1,106,120
Compensated Absences Reserve	737,786	770,986
	48,726,168	49,650,240

Benefit Charge

SCF voters approved the imposition of a benefit charge in the election on the November 3, 2020. A benefit charge is considered a fairer way to fund emergency services as it is not based on a property’s AV, rather it is tied to the cost to defend a structure in a fire or other emergency. As required by RCW, a Public Hearing was held on November 9, 2021, where the Board of Commissioners set the 2022 benefit charge at \$5,821,580, a 2% increase (\$114,129) over the 2021 benefit charge. The 2% increase is consistent with the estimated increase in property tax revenue.

Service Contracts

SCF has contracts with the cities of Brier, Mountlake Terrace, and Edmonds to provide Fire and EMS Services. The 2021 Budget included retro amounts billed to the contract cities based on the 2018-2020 labor contract that was settled in late 2020 after prolonged negotiation. The current amount billed remains at the amount in effect for 2020. Once SCF has settled with labor the amount will be adjusted and the Cities will be retroactively billed for the 2021 increase.

Additionally, SCF is a partner in an Interlocal Agreement (ILA) with the City of Lynnwood for Fire Marshal and Inspection services (refer to Other Charges for Services).

	2021 AMENDED	2022 BUDGET
City of Brier	1,284,151	1,254,145
City of Brier 2018-2020 Retro	244,459	0
City of Edmonds	8,072,778	8,695,948
City of Edmonds 2018-2020 Retro	694,062	0
City of Mountlake Terrace	3,390,550	3,303,338
City of Mountlake Terrace 2018-2020 F	655,122	0
City of Mukilteo 2018-2020 Retro	17,703	0
	<u>14,358,825</u>	<u>13,253,432</u>

Other Charges for Services

Transport Fees - When victims of accidents, fires, or medical conditions require transportation to hospital emergency rooms the RFA charges a fee. These fees provide additional funding to assure the highest level of medical care for our citizens. By a provision in the contracts with the City of Edmonds and the City of Mountlake Terrace SCF remits transport fees collected in these cities back to the cities.

City of Lynnwood – ILA was entered into with the City of Lynnwood for Fire Marshal and Inspection services. The amount is to be adjusted annually based upon increases to the cost of labor. The 2021 Budget included retro amounts billed to the city of Lynnwood based on the 2018-2020 labor contract that was settled in late 2020 after prolonged negotiation. The current amount billed remains at the amount in effect for 2020. Once SCF has settled with labor the amount will be adjusted and the city will be retroactively billed for the 2021 increase.

Other Miscellaneous Charges for Services - SCF receives revenue from other miscellaneous charges including, School District Assessments, and reimbursement for Wildland Fire Deployments.

	2021 AMENDED	2022 BUDGET
Transport Fees	5,000,000	5,075,000
City of Lynnwood	930,417	1,035,779
City of Lynnwood 2018-2020 Retro	111,749	0
Other Charges for Services	389,353	116,502
	<u>6,431,519</u>	<u>6,227,280</u>

Other Miscellaneous Revenue

Other Miscellaneous Revenue - SCF also receives revenue from other miscellaneous sources including, Disability Insurance Reimbursements (including Labor and Industries) Donations, Rent and Investment Interest.

	2021 AMENDED	2022 BUDGET
Investment Interest	75,000	100,000
Disability Reimbursements	288,400	326,185
Other Miscellaneous Revenue	76,300	79,450
	<u>439,700</u>	<u>505,635</u>

Periodic Revenue – Ground Emergency Medical Transportation (GEMT) program provides supplemental payments to cover the funding gap between a provider’s actual costs per GEMT transport and the allowable amount received from Washington Apple Health (Medicaid) and any other sources of reimbursement. Prior to 2022 100% of the GEMT funds received were placed in the Facility\Major Maintenance Reserve in anticipation of the implementation of a capital improvement plan. In 2022 57.5% of the estimated GEMT funds have been allocated to operations and 42.5% have been allocated to the Facility\Major Maintenance Reserve.

SCF has been the recipient of two Verdant Health Commission grants, supporting the Community Resource Paramedicine Program (CRP) thru 2021 (page 31), and supporting hiring veterans to administer a Falls Prevention Program thru 2022 (page 41).

On occasion SCF may receive funds from Washington State Labor and Industries for a return-to-work program. As part of a regional effort, SCF is receiving Medicaid Transformation funds in support of the CRP Program. SCF incurred costs associated with the COVID-19 pandemic. These costs have been either reimbursed by grants or have been submitted for reimbursement. It is anticipated that SCF will receive additional grant reimbursements in 2022 however the amount is undetermined at this time.

	2021 AMENDED	2022 BUDGET
Ground Emergency Medical Transportation	0	4,595,859
Verdant CRP	111,800	0
Verdant Falls Prevention	92,260	89,175
State of Washington Stay at Work	15,000	15,000
State of Washington Archives	19,667	0
Medicaid Transformation Funds	95,000	0
COVID-19 Reimbursements	785,943	0
	<u>1,119,670</u>	<u>4,700,034</u>

GENERAL FUND EXPENSES

The General Fund encompasses all of the operating programs of the RFA. By operating programs, we mean the governance, the administration, and the operations that support the mission and service delivery of the RFA. Detailed information on the General Fund Programs can be found on the following pages. Below you will find summary information on the General Fund expenses.

	2021 AMENDED	2022 BUDGET	CHANGE
Board of Commissioners	253,828	265,938	12,109
ADMINISTRATION & SUPPORT SERVICES			
Office of the Fire Chief	1,625,273	1,932,798	307,525
Human Resources	917,156	716,066	(201,090)
Public Information	386,360	359,732	(26,627)
Non-Departmental	4,233,246	4,318,348	85,102
Finance	588,716	639,418	50,702
GIS Mapping	87,673	92,305	4,632
Communications & Technology	1,784,921	1,895,496	110,575
Vehicle Maintenance	1,170,614	1,191,500	20,886
Facility Maintenance	1,763,949	1,928,385	164,436
TOTAL	12,557,907	13,074,048	516,141
OPERATIONS			
Station Operations			
Suppression	53,285,513	50,990,848	(2,294,665)
Wildland	81,956	60,100	(21,856)
Technical Rescue	144,075	156,289	12,214
Hazardous Materials	112,371	125,651	13,280
SUBTOTAL Station Operations	53,623,915	51,332,888	(2,291,027)
Emergency Medical Services			
EMS Administration	2,959,995	2,550,092	(409,903)
Community Resource Paramedicine	828,893	708,421	(120,472)
Paramedic School	589,315	633,994	44,678
Bike	19,750	19,750	0
SUBTOTAL EMS	4,397,953	3,912,256	(485,697)
Training			
SCF Training	2,130,581	2,158,025	27,444
New Hires	2,018,729	2,035,663	16,934
Safety	793,444	882,135	88,691
Volunteers	96,200	96,200	0
Physical Fitness	49,500	49,540	40
SUBTOTAL TRAINING	5,088,454	5,221,563	133,109
TOTAL OPERATIONS	63,110,322	60,466,708	(2,643,614)
COMMUNITY RISK REDUCTION			
Inspections	1,697,809	1,699,446	1,637
Community Outreach	599,573	622,454	22,880
ACT	79,702	87,099	7,397
Strategy Analytics	54,995	0	(54,995)
TOTAL	2,432,080	2,408,998	(23,081)
GRAND TOTAL GENERAL FUND EXPENSES	78,354,137	76,215,692	(2,138,446)

BUDGETED POSITIONS

DIVISION	POSITION	2021 AMENDED	2022 BUDGET	Change
Board of Commissioners	Executive Assistant to the Board of Commissioners	1.0	1.0	
Office of the Fire Chief	Fire Chief	1.0	1.0	
Office of the Fire Chief	Assistant Fire Chief	2.0	2.0	
Office of the Fire Chief	Deputy Chief-Special Projects	1.0	1.0	
Office of the Fire Chief	Strategy Analytics Manager	0.0	1.0	1.0
Office of the Fire Chief	Executive Assistant to the Fire Chief	1.0	1.0	
Office of the Fire Chief	Receptionist	1.0	1.0	
Office of the Fire Chief	Public Disclosure and Records Coordinator	1.0	1.0	
Human Resources	Human Resources Director	1.0	1.0	
Human Resources	Human Resources Analyst	1.0	1.0	
Human Resources	Human Resources Specialist	2.0	2.0	
Public Information	Public Information Officer	1.0	1.0	
Finance	Chief Financial Officer	0.0	1.0	1.0
Finance	Finance Director	1.0	0.0	-1.0
Finance	Financial Analyst	1.0	1.0	
Finance	Finance Specialist	2.0	2.0	
GIS	GIS Specialist-Contract	1.0	1.0	
Communications & Technology	IT Manager	1.0	1.0	
Communications & Technology	Help Desk Analyst	1.0	1.0	
Communications & Technology	Network Administrator	0.0	1.0	1.0
Facilities	Procurement and Contracts Administrator	1.0	1.0	
Facilities	Facilities Maintenance Technician	2.0	2.0	
Facilities	Central Stores Specialist	1.0	2.0	1.0
Operations	Deputy Chief-Operations	1.0	1.0	
Operations	Battalion Chief	12.0	12.0	
Operations	Medical Service Officer	4.0	4.0	
Operations	Captain	56.0	56.0	
Operations	Firefighter\Paramedic	93.0	93.0	
Operations	Firefighter	110.0	110.0	
Operations	Administrative Assistant	1.0	1.0	
EMS Administration	Deputy Chief of EMS	1.0	1.0	
EMS Administration	Medical Service Officers-Days	3.0	3.0	
EMS Administration	Administrative Assistant	1.0	1.0	
Community Resource Paramedicine	Captain Paramedic	1.0	1.0	
Community Resource Paramedicine	Community Resource Paramedic	2.0	2.0	
Community Resource Paramedicine	Administrative Assistant	1.0	1.0	
Training	Deputy Chief-Training	1.0	1.0	
Training	Captain-Days	3.0	3.0	
Training	Firefighter-Days	1.0	1.0	
Training	Administrative Assistant	1.0	1.0	
Safety	Battalion Chief\Safety Officer	1.0	1.0	
Inspections	Assistant Fire Marshal	2.0	2.0	
Inspections	Deputy Fire Marshal	5.0	5.0	
Inspections	Administrative Assistant	1.0	1.0	
Community Outreach	Community Resource Manager	1.0	1.0	
Community Outreach	Fire/Life Safety Educator	1.0	1.0	
Community Outreach	Community Resource Specialist	1.0	1.0	
Community Outreach ACT	ACT Coordinator	0.5	0.5	
Strategy Analytics	Strategy Analytics Manager	1.0	0.0	-1.0
	TOTAL FULL TIME POSITIONS	329.5	331.5	2.0
Office of the Fire Chief	Chaplains	6.0	6.0	
Volunteers	Lieutenant	2.0	2.0	
Volunteers	Volunteer	22.0	22.0	
Prevention Public Education	Falls Prevention-Veterans Part Time	4.0	4.0	
	TOTAL PART TIME POSITIONS	34.0	34.0	0.0
	TOTAL	363.5	365.5	2.0

EXPENSE CLASSIFICATION

SCF utilizes the Budgeting Accounting Reporting System (BARS) as prescribed by the Washington State Auditor's office for coding of expenditures. Program budgets are presented at the object code level. The following information is presented for reference should you desire more detailed information as to what type of expenses are summarized to the Salary and Wages, Personnel Benefits, Supplies and Services categories.

11 Salaries and Wages - Salaries and wages of employees.

12 Overtime - Compensation to employees for time worked in excess of their regularly established work schedule.

20 Personnel Benefits - The employer share of healthcare premiums, retirement, deferred compensation, Labor & Industries, Medicare, life and disability insurance.

30 Supplies

31 - Office & Operating Supplies - Items purchased directly and consumed by the operating departments. Examples include paper, pens, envelopes, uniforms, smoke detectors, absorbent, foam, incident command supplies (ICS), and self-contained breathing apparatus (SCBA) supplies, Emergency Medical Services (EMS) medications, and software.

32 - Fuel Consumed - Includes for operating engines and vehicles.

35 - Small Tools & Equipment - Office equipment, furniture and fixtures, tools and equipment, Personal Protection Equipment (PPE), nozzles and appliances.

40 Services

41 - Professional Services - Fees and expenses paid to outside parties and individuals for services. Examples are legal, technology support, benefits administration, third party billing agency, state audit, email archival\security, and emergency medicine supervising physician and medical program director, and dispatch and radio services (SNO911).

42 - Communication - Phone, internet, fax and data lines, and postage.

43 - Travel\Training - Expenditures for travel while on RFA business. This includes mileage, per diem, lodging, air, train and bus fares, airport shuttle, taxi services, and registration.

45 - Operating Rental and Leases - Rent of space for occupancy or storage purposes, payments to contract cities for use of stations.

46 - Insurance - Fire, bonds, theft, liability, or other casualty, etc. Does not include insurance related to personnel benefits.

47 - Utility Services - Payments to other agencies for the provision of utilities such as gas, water, sewer, electricity, garbage and recycling, and hazardous waste disposal.

48 - Repairs & Maintenance - Contracted (external) labor and supplies if included in the invoice total furnished by the contractors, cleaning and repair of PPE.

49 - Miscellaneous - Costs that are minor in amount and/or infrequent in occurrence and are not specifically described under any other object code: dues, subscription and memberships, and advertising.



BOARD OF COMMISSIONERS

Leading to meet the growing public safety needs of our regional communities

- ✓ Leadership
- ✓ Integrity
- ✓ Trust
- ✓ Respect
- ✓ Excellence

The primary function of the Board is to oversee the strategic operations of SCF, to generate, review, and approve policies which provide clear guidance to the administrative and managerial staff in conducting their respective operational duties, and to review and acknowledge the expenditure of funds for goods and services received by SCF.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Commissioner Compensation	86,016	86,016	0
Salary and Wage	101,707	113,172	11,465
Overtime	0	0	0
Employee Benefits	32,955	33,600	645
Supplies and Services	33,150	33,150	0
TOTAL	253,828	265,938	12,109

POSITION SUMMARY:

	2021 AMENDED	2022 BUDGET	Change
Commissioner	7.0	7.0	
Executive Assistant to the Board	1.0	1.0	
	8.0	8.0	0.0

BUDGET NARRATIVE:

- Compensation for RFA Commissioners - Pursuant to RCW 52.14.010 and WSR 08-11-127 each of the commissioners may be compensated at \$128 per day with an annual compensation limit of \$12,288.
- Salary and Benefits for the Executive Assistant to the Board of Commissioners.
- Supplies and Services includes funds for office supplies, travel, and miscellaneous meeting expenses.



SOUTH COUNTY FIRE

2022 Operating Budget

As Adopted November 16, 2021

ADMINISTRATION AND SUPPORT SERVICES

Information on Administration and Support Services programs can be found on the following pages.

	2021 AMENDED	2022 BUDGET	CHANGE
Office of the Fire Chief	1,625,273	1,932,798	307,525
Human Resources	917,156	716,066	(201,090)
Public Information	386,360	359,732	(26,627)
Non-Departmental	4,233,246	4,318,348	85,102
Finance	588,716	639,418	50,702
GIS Mapping	87,673	92,305	4,632
Communications & Technology	1,784,921	1,895,496	110,575
Vehicle Maintenance	1,170,614	1,191,500	20,886
Facility Maintenance	1,763,949	1,928,385	164,436
TOTAL	12,557,907	13,074,048	516,141

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	2,609,113	3,127,024	517,911
Overtime	20,407	17,000	(3,407)
Employee Benefits	962,833	1,138,938	176,104
Supplies and Services	8,965,554	8,791,086	(174,468)
TOTAL	12,557,907	13,074,048	516,141

POSITION SUMMARY:

POSITION	2021 AMENDED	2022 BUDGET	Change
Fire Chief	1.0	1.0	
Assistant Fire Chief	2.0	2.0	
Deputy Chief-Special Projects	1.0	1.0	
Strategy Analytics Manager	0.0	1.0	1.0
Executive Assistant to the Fire Chief	1.0	1.0	
Receptionist	1.0	1.0	
Public Disclosure and Records Coordinator	1.0	1.0	
Human Resources Director	1.0	1.0	
Human Resources Analyst	1.0	1.0	
Human Resources Specialist	2.0	2.0	
Human Resources Administrative Assistant	0.0	0.0	
Public Information Officer	1.0	1.0	
Chief Financial Officer	0.0	1.0	1.0
Finance Director	1.0	0.0	-1.0
Financial Analyst	1.0	1.0	
Finance Specialist	2.0	2.0	
GIS Specialist-Contract	1.0	1.0	
IT Manager	1.0	1.0	
Help Desk Analyst	1.0	1.0	
Network Administrator	0.0	1.0	1.0
Procurement and Contracts Administrator	1.0	1.0	
Facilities Maintenance Manager	0.0	0.0	
Facilities Maintenance Technician	2.0	2.0	
Central Stores Specialist	1.0	2.0	1.0
TOTAL FULL TIME POSITIONS	23.0	26.0	3.0



OFFICE OF THE FIRE CHIEF

PROGRAM DESCRIPTION

The primary function of the Office of the Fire Chief is to oversee the specific operations of the RFA, to assure compliance with RFA policies, to delegate operating authority and responsibility to the Assistant and Deputy Chiefs, to assist staff in conducting their respective duties, and to initiate the expenditure of funds for the receipt of goods and services received by the RFA. The Administration manages the conduct and affairs of the RFA on a daily and detailed basis to assure the highest level of service consistent with the resources approved by the Fire Commissioners.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	1,046,424	1,252,022	205,598
Overtime	5,407	2,000	(3,407)
Employee Benefits	330,942	400,776	69,834
Supplies and Services	242,500	278,000	35,500
TOTAL	1,625,273	1,932,798	307,525

POSITION SUMMARY:

	2021 AMENDED	2022 BUDGET	Change
Fire Chief	1.0	1.0	
Assistant Chief-Operations	1.0	1.0	
Assistant Chief-Community Risk Reduction	1.0	1.0	
Deputy Chief-Special Projects	1.0	1.0	
Strategy Analytics Manager	0.0	1.0	1.0
Executive Assistant to the Fire Chief	1.0	1.0	
Receptionist	1.0	1.0	
Public Disclosure and Records Coordinator	1.0	1.0	
TOTAL FULL TIME POSITIONS	7.0	8.0	1.0
Chaplains	6.0	6.0	
TOTAL PART TIME POSITIONS	6.0	6.0	0.0
TOTAL	13.0	14.0	1.0

BUDGET NARRATIVE:

- For 2022 the Strategic Analytics Manager was moved from Community Risk Reduction to the Office of the Fire Chief under the direct supervision of the Deputy Chief of Special Projects.
- 2021 Labor Budget includes approximately \$15,000 for a retroactive payment due to the contract settled with Local 1828 for the period 2018-2020.
- Supplies and Services include funds for professional service contracts for consultants as may be required including the updating of the cost of services study, strategic planning, updating benefit charge data, citizen ballot measure education, and emergency preparedness.
- Supplies and Services also includes funds for travel/training, operating supplies and other miscellaneous expenses.



HUMAN RESOURCES

PROGRAM DESCRIPTION

The Human Resources Program (HR) oversees all human resource activities. Activities include labor negotiations, compensation and benefits, health care contract management and administration, and staffing management which includes advertising, testing, interviewing, and orientation for new employees.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	399,362	427,554	28,193
Overtime	3,000	3,000	0
Employee Benefits	174,394	190,911	16,517
Supplies and Services	340,400	94,600	(245,800)
TOTAL	917,156	716,066	(201,090)

POSITION SUMMARY:

	2021 AMENDED	2022 BUDGET	Change
Human Resources Director	1.0	1.0	
Human Resources Analyst	1.0	1.0	
Human Resources Specialist 2	1.0	1.0	
Human Resources Specialist 1	1.0	1.0	
TOTAL	4.0	4.0	0.0

BUDGET NARRATIVE:

- Supplies and Services includes funds for professional service contracts for labor relations legal costs, employee testing, and benefits administrators. Beginning in 2022 the legal fees for labor contract negotiations are being reported in the Non-Departmental Budget.
- Supplies and Services also includes funds for operating supplies and other miscellaneous expenses.



PUBLIC INFORMATION

PROGRAM DESCRIPTION

The Public Information program serves as the official communications channel for the RFA in promulgating technical, financial, and operational data to the media and the general public. The channels include direct interviews with the print and visual media, newsletters, informational flyers, brochures, management of the website, press releases, coordinating RFA involvement in community events, and on-scene media relations.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	108,889	120,436	11,547
Overtime	3,000	3,000	0
Employee Benefits	48,651	47,996	(655)
Supplies and Services	225,820	188,300	(37,520)
TOTAL	386,360	359,732	(26,627)

POSITION SUMMARY:

	2021 AMENDED	2022 BUDGET	Change
Public Information Officer	1.0	1.0	
TOTAL	1.0	1.0	0.0

BUDGET NARRATIVE:

- Supplies and Services includes printing and postage for newsletters\educational materials. The 2021 Budget included a reappropriation in the amount of \$56,000 for printing and postage costs incurred in 2020.
- Supplies and Services also includes funds for operating supplies and other miscellaneous expenses.



NON-DEPARTMENTAL EXPENSES

PROGRAM DESCRIPTION

The Non-Departmental Expenses program is designed to incorporate all RFA expenses not otherwise assigned to a specific operations program. This program captures major organizational expenses that arise from Commissioner Policy directives which are not under the discretionary control of the Fire Chief and management staff, such as legal services, insurance, on-going fire service contracts, Interlocal agreements, and interagency programs.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	0	0	0
Overtime	0	0	0
Employee Benefits	0	0	0
Supplies and Services	4,233,246	4,318,348	85,102
TOTAL	4,233,246	4,318,348	85,102

POSITION SUMMARY:

There are no budgeted positions assigned to this program.

BUDGET NARRATIVE:

- Beginning in 2022 legal fees for labor contract negotiations are included in this program - \$100,000.
- Funding for supplies and postage - \$20,000.
- Professional services for legal fees, transport billing agency, GEMT Consultant, state audit, and Snohomish County Benefit Charge administration - \$534,000.
- Transport fees remitted to the cities of Edmonds and Mountlake Terrace - \$1,550,000.
- General insurance package, unemployment, early retirement healthcare incentive offered in 2011 - \$482,157.
- Dispatch and radio (SNO911) assessments - \$1,406,344.
- Election Costs - \$200,000.



FINANCE

PROGRAM DESCRIPTION

The Finance program employs non-uniformed professional staff that develops annual budgets with forecasted revenue and expenses, processes the timely payment of payroll and claims expenses incurred by the operating and reserve components of SCF, generates billings, performs cash management, provides treasury and oversight services for the Snohomish County Special Operations Policy Board, and the Snohomish County Fire Training Academy. The Program prepares monthly and quarterly financial performance reports showing the status of revenue and expenses measured against the adopted budget. At year end, the Program also prepares and publishes an annual report open for public inspection and submitted to the State Auditor's Office.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	416,240	463,123	46,883
Overtime	3,000	3,000	0
Employee Benefits	161,026	164,844	3,819
Supplies and Services	8,450	8,450	0
TOTAL	588,716	639,418	50,702

POSITION SUMMARY:

	2021 AMENDED	2022 BUDGET	Change
Chief Financial Officer	0.0	1.0	1.0
Finance Director	1.0	0.0	-1.0
Financial Analyst	1.0	1.0	
Finance Specialist 2	1.0	1.0	
Finance Specialist 1	1.0	1.0	
TOTAL	4.0	4.0	0.0

BUDGET NARRATIVE:

- Supplies and Services includes funds for travel/training, operating supplies and other miscellaneous expenses.



GIS MAPPING

PROGRAM DESCRIPTION

The GIS Mapping program provides digital mapping services for the RFA's needs and is available for mapping services work to outside agencies on a reimbursement basis. This program is under the oversight of the IT Manager.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	62,290	65,519	3,229
Overtime	0	0	0
Employee Benefits	15,383	16,786	1,403
Supplies and Services	10,000	10,000	0
TOTAL	87,673	92,305	4,632

POSITION SUMMARY:

	2021 AMENDED	2022 BUDGET	Change
Contract Employee	1.0	1.0	
TOTAL	1.0	1.0	0.0



COMMUNICATIONS AND TECHNOLOGY

PROGRAM DESCRIPTION

The Communications and Technology program provides for the estimated cost of placing technology equipment into service at the administrative and operational levels of the RFA. It also includes the maintenance and service agreements for the software and the hardware the RFA uses, as well as professional services required to maintain. It provides the RFA with data, voice communications and connectivity required for department operations. This program is under the oversight of the Assistant Chief of Operations.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	213,383	333,294	119,911
Overtime	3,000	3,000	0
Employee Benefits	76,638	118,114	41,476
Supplies and Services	1,491,900	1,441,088	(50,812)
TOTAL	1,784,921	1,895,496	110,575

POSITION SUMMARY:

	2021 AMENDED	2022 BUDGET	Change
IT Manager	1.0	1.0	
Help Desk Analyst	1.0	1.0	
Network Administrator	0.0	1.0	1.0
TOTAL	2.0	3.0	1.0

BUDGET NARRATIVE:

- The 2022 Budget includes a request for a Network Administrator Position. Professional services costs have been reduced by \$118,000 to offset the cost of this position.
- Service expenses including maintenance and service agreements for the software and the hardware the RFA uses, as well as professional services required to maintain. The needs vary from year to year. For 2021 funds were included for password management software - \$16,500 and wireless access point refresh \$16,000. For 2022 funds were added for applicant onboarding software \$23,657 and Pre-incident planning software \$27,281.
- Supplies and Services also includes funds for operating supplies and other miscellaneous expenses.



VEHICLE MAINTENANCE

PROGRAM DESCRIPTION

This program budgets for the cost of vehicle maintenance and operations. The majority of repairs and preventative maintenance are done by the City of Lynnwood Fleet Maintenance Division. This program is managed by the Deputy Chief of Operations. The RFA currently maintains a fleet of apparatus including:

- 19 Fire Engines
- 3 Ladder Trucks
- 21 Medic\Aid Units
- 13 First Responder Command Vehicles
- 1 Air\Light Unit
- 1 Technical Rescue Unit
- 3 Boats
- 32 Administrative Command Staff Vehicles

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	0	0	0
Overtime	0	0	0
Employee Benefits	0	0	0
Supplies and Services	1,170,614	1,191,500	20,886
TOTAL	1,170,614	1,191,500	20,886

POSITION SUMMARY:

There are no budgeted positions assigned to this program.

BUDGET NARRATIVE:

- Supplies and Services includes funds for supplies and services to maintain the assets listed above.
- Services include fuel, apparatus repairs and maintenance, vehicle outfitting and graphics.



FACILITY MAINTENANCE

PROGRAM DESCRIPTION

This program budgets for the cost of repairing and maintaining all of the buildings owned by the RFA. The RFA currently fully maintains 10 stations, headquarters, a training facility, a classroom, and two pieces of vacant land. Additionally, the RFA is partially responsible for maintenance at four stations owned by our contract cities. The Facility Maintenance program is under the oversight of the Assistant Chief of Operations. The Procurement and Contracts Administrator oversees Central Stores.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	362,525	465,075	102,550
Overtime	3,000	3,000	0
Employee Benefits	155,800	199,510	43,710
Supplies and Services	1,242,624	1,260,800	18,176
TOTAL	1,763,949	1,928,385	164,436

POSITION SUMMARY:

	2021 AMENDED	2022 BUDGET	Change
Procurement and Contracts Administrator	1.0	1.0	
Facilities Specialist 2	1.0	1.0	
Facilities Specialist 1	1.0	1.0	
Central Stores Specialist	1.0	2.0	1.0
TOTAL	4.0	5.0	1.0

BUDGET NARRATIVE:

- The 2022 Budget includes a second Central Stores Specialist Position.
- An additional vehicle for the Facilities Maintenance program was requested as well and included in the Apparatus Reserve Fund expenses for 2022.
- Supplies and Services includes funds for supplies and contracted services to maintain the facilities listed above.



OPERATIONS

Information on the Operations programs can be found on the following pages.

	2021 AMENDED	2022 BUDGET	CHANGE
Station Operations			
Suppression	53,285,513	50,990,848	(2,294,665)
Wildland	81,956	60,100	(21,856)
Technical Rescue	144,075	156,289	12,214
Hazardous Materials	112,371	125,651	13,280
SUBTOTAL Station Operations	53,623,915	51,332,888	(2,291,027)
Emergency Medical Services			
EMS Administration	2,959,995	2,550,092	(409,903)
Community Resource Paramedicine	828,893	708,421	(120,472)
Paramedic School	589,315	633,994	44,678
Bike	19,750	19,750	0
SUBTOTAL EMS	4,397,953	3,912,256	(485,697)
Training			
SCF Training	2,130,581	2,158,025	27,444
New Hires	2,018,729	2,035,663	16,934
Safety	793,444	882,135	88,691
Volunteers	96,200	96,200	0
Physical Fitness	49,500	49,540	40
SUBTOTAL TRAINING	5,088,454	5,221,563	133,109
TOTAL OPERATIONS	63,110,322	60,466,708	(2,643,614)

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	39,076,909	36,089,449	(2,987,459)
Overtime	5,714,475	5,628,633	(85,842)
Employee Benefits	14,639,304	15,289,592	650,289
Supplies and Services	3,679,635	3,459,033	(220,602)
TOTAL	63,110,322	60,466,708	(2,643,614)

POSITION SUMMARY:

POSITION	2021 AMENDED	2022 BUDGET	Change
Deputy Chief-Operations	1.0	1.0	
Battalion Chief	12.0	12.0	
Medical Service Officer	4.0	4.0	
Captain	56.0	56.0	
Firefighter\Paramedic	93.0	93.0	
Firefighter	110.0	110.0	
Administrative Assistant	1.0	1.0	
Deputy Chief of EMS	1.0	1.0	
Medical Service Officers-Days	3.0	3.0	
Administrative Assistant	1.0	1.0	
Captain Paramedic	1.0	1.0	
Community Resource Paramedic	2.0	2.0	
Administrative Assistant	1.0	1.0	
Deputy Chief-Training	1.0	1.0	
Captain-Days	3.0	3.0	
Firefighter-Days	1.0	1.0	
Administrative Assistant	1.0	1.0	
Battalion Chief\Safety Officer	1.0	1.0	
TOTAL FULL TIME POSITIONS	293.0	293.0	0.0



SUPPRESSION

PROGRAM DESCRIPTION

The Station Operations program covers the cost of managing, equipping, staffing, and operating fourteen fire stations to prepare for all hazard mitigation to include fire suppression and EMS related incidents. This program is established with the goal of meeting all standards of response objectives as established by the RFA and our contract cities we serve, in a safe and effective manner.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	35,808,581	32,840,464	(2,968,117)
Overtime	3,756,682	3,949,840	193,158
Employee Benefits	13,399,877	13,905,995	506,118
Supplies and Services	320,373	294,550	(25,823)
TOTAL	53,285,513	50,990,848	(2,294,665)

POSITION SUMMARY:

	2021 AMENDED	2022 BUDGET	Change
Deputy Chief-Operations	1.0	1.0	
Battalion Chief	12.0	12.0	
Medical Service Officer	4.0	4.0	
Captain	56.0	56.0	
Firefighter/Paramedic	93.0	93.0	
Firefighter	110.0	110.0	
Administrative Assistant	1.0	1.0	
TOTAL	277.0	277.0	0.0

BUDGET NARRATIVE:

- 2021 Labor Budget includes approximately \$6.7M for a retroactive payment due to the contract settled with Local 1828 for the period 2018-2020 and \$214,000 Covid-19 related labor costs reimbursed by grants.
- Supplies and Services includes funds for supplies, equipment maintenance and testing, travel, professional development and other miscellaneous expenses.



WILDLAND

PROGRAM DESCRIPTION

The Wildland Program trains designated SCF personnel to Wildland Firefighter Red Card certification level (meeting WAC 296.305 – 07001-18) to increase operational readiness for SCF’s internal risk from Wildland-Urban Interface (WUI) fires; as well as enable the timely deployment of SCF personnel when requested to support wildland firefighting events outside our jurisdiction.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	0	0	0
Overtime	35,770	29,400	(6,370)
Employee Benefits	0	0	0
Supplies and Services	46,186	30,700	(15,486)
TOTAL	81,956	60,100	(21,856)

POSITION SUMMARY:

There are no budgeted positions assigned to this program.

BUDGET NARRATIVE:

- The Overtime budget is for up to 40 employees to receive mandatory red card refresher training provided by in house instructors. If SCF is deployed to wildland fires, the budget will be amended for the costs to deploy, and the reimbursement received for the services provided.
- Supplies and Services includes funds for miscellaneous supplies, equipment, and equipment maintenance.
- There have been several wildland deployments in 2021. The 2021 Budget has yet to be amended to reflect these expenses.



TECHNICAL RESCUE

PROGRAM DESCRIPTION

The Technical Rescue Program covers the cost of training 44 highly specialized personnel in rescue operations including high and low angle rescue, liquid and frozen water surfaces, confined space and urban search and rescue. Highly specialized equipment is utilized in the conduct of these rescue operations. The RFA is a member as a full participating agency in the Special Operations (SOPB) Interlocal agreement. Assessments are split between Technical Rescue and Hazardous Materials programs.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	0	0	0
Overtime	68,950	73,500	4,550
Employee Benefits	0	0	0
Supplies and Services	75,125	82,789	7,664
TOTAL	144,075	156,289	12,214

POSITION SUMMARY:

There are no budgeted positions assigned to this program.

BUDGET NARRATIVE:

- The Overtime budget includes funds for training for both instructors and students, meetings, and equipment maintenance.
- Supplies and Services includes funds for miscellaneous supplies, equipment, equipment maintenance, and urban search and rescue personal protection equipment.



HAZARDOUS MATERIALS

PROGRAM DESCRIPTION

The HazMat program identifies the cost of training and developing 36 highly specialized personnel who may safely confront and control a field operation involving hazardous materials utilizing expert techniques and dedicated equipment. The RFA is a member as a full participating agency in the Special Operations (SOPB) Interlocal agreement. Assessments are split between Hazardous Materials and Technical Rescue programs.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	0	0	0
Overtime	72,170	83,762	11,592
Employee Benefits	0	0	0
Supplies and Services	40,201	41,889	1,688
TOTAL	112,371	125,651	13,280

POSITION SUMMARY:

There are no budgeted positions assigned to this program.

BUDGET NARRATIVE:

- The Overtime budget includes funds for training for both instructors and students, meetings, and equipment maintenance.
- Supplies and Services includes funds for the SOPB assessment, miscellaneous supplies, equipment, equipment maintenance, travel/training and an annual HazMat physical evaluation for every HazMat Technician.



EMS – ADMINISTRATION

PROGRAM DESCRIPTION

This program provides for the oversight, management, licensing and certification and quality control of EMS operations and training, and funds equipment maintenance and disposable supplies used when responding to EMS incidents. The program coordinates paramedic school training and integration and provides oversight of the EMS billing and electronic medical reporting system.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	768,744	699,661	(69,083)
Overtime	376,850	363,180	(13,670)
Employee Benefits	293,969	308,567	14,598
Supplies and Services	1,520,432	1,178,684	(341,748)
TOTAL	2,959,995	2,550,092	(409,903)

POSITION SUMMARY:

	2021 AMENDED	2022 BUDGET	Change
Deputy Chief-EMS	1.0	1.0	
Medical Service Officer-Days	3.0	3.0	
Administrative Assistant	1.0	1.0	
TOTAL	5.0	5.0	0.0

BUDGET NARRATIVE:

- The 2021 Labor Budget includes approximately \$165,000 for a retroactive payment due to the contract settled with Local 1828 for the period 2018-2020 and \$46,000 Covid-19 related labor costs reimbursed by grants.
- The Overtime budget is primarily for Paramedic training and certifications.
- The 2021 Budget included \$500,000 for Covid-19 related supply purchases, as well as staffing costs for the vaccination effort, which were reimbursed by grants. Funding for Covid-19 related expenses has not been included in the 2022 Budget.
- The 2022 Budget includes requests for an airway cadaver lab (Overtime \$25,500, Supplies and Services \$43,189) and a prehospital whole blood administration program (Supplies and Services \$57,880).
- Supplies and Services includes funds for medications and other supplies used on EMS responses.



EMS – COMMUNITY RESOURCE PARAMEDICINE (CRP)

PROGRAM DESCRIPTION

This program encompasses the Community Paramedicine program implemented in 2013 with a grant from Verdant Health Commission. The grant was extended two times with decreased funding; however, it will now expire December 2021. The additional cost to SCF to fully fund the existing program is \$186,920. SCF submitted a grant application to Verdant to fully fund two additional community paramedics starting in 2022. The decision on that grant is still pending.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	577,339	491,259	(86,080)
Overtime	75,345	24,000	(51,345)
Employee Benefits	156,209	170,162	13,953
Supplies and Services	20,000	23,000	3,000
TOTAL	828,893	708,421	(120,472)

POSITION SUMMARY:

	2021 AMENDED	2022 BUDGET	Change
Captain Paramedic	1.0	1.0	
Community Resource Paramedic	2.0	2.0	
Administrative Assistant	1.0	1.0	
TOTAL	4.0	4.0	0.0

BUDGET NARRATIVE:

- The 2021 Labor Budget includes approximately \$92,000 for a retroactive payment due to the contract settled with Local 1828 for the period 2018-2020, and \$70,000 Covid-19 related labor costs reimbursed by grants.
- The 2022 Overtime is funded from a Molina donation carried forward since 2018.
- Supplies and Services includes funds for supplies, software maintenance and other miscellaneous expenses.



EMS – PARAMEDIC SCHOOL

PROGRAM DESCRIPTION

The nation and world are experiencing a shortage of paramedics. For the last few years, SCF has sent 2 to 4 firefighters to Paramedic school.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	113,106	255,683	142,577
Overtime	406,844	341,861	(64,983)
Employee Benefits	27,366	31,450	4,084
Supplies and Services	42,000	5,000	(37,000)
TOTAL	589,315	633,994	44,678

POSITION SUMMARY:

There are no budgeted positions assigned to this program.

BUDGET NARRATIVE:

- Beginning in 2020 Central Washington University, an accredited paramedic program established an extension paramedic program in South Snohomish County at Edmonds College. Paramedics were to be trained within the SCF pre-hospital and hospital systems, reducing onboarding time for firefighter-paramedics into the SCF system. Students obtained a year’s worth of university level college credits. The 2021 budget included funds to send four firefighters to the CWU paramedic program. In September 2020 SCF was notified that CWU would be discontinuing the satellite program on the Edmonds Community College Campus after completion of the 2020 Program.
- In 2021 SCF resumed its past practice of sending firefighters to the Harborview paramedic training program. There is currently one employee attending the program which runs from September – July.
- The 2022 Budget includes funds for one employee to complete the 2021 program and for four employees to start the program in the fall of 2022.



EMS – BIKE TEAM

PROGRAM DESCRIPTION

The Bicycle Response Team (BRT) provides EMS coverage and safety through an outreach model focused on public education and prevention. In conjunction with EMS Division and Public Education, teams deploy in a tandem fashion to prominent South County events within our agency’s response area.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	0	0	0
Overtime	12,000	12,000	0
Employee Benefits	0	0	0
Supplies and Services	7,750	7,750	0
TOTAL	19,750	19,750	0

POSITION SUMMARY:

There are no budgeted positions assigned to this program.

BUDGET NARRATIVE:

- Overtime for attending community events and activities.
- Supplies and Services includes funds for training, equipment, supplies and other miscellaneous expenses.



TRAINING – SCF TRAINING

PROGRAM DESCRIPTION

The Training Budget supports the overall goals of organizational compliance with Federal, State, and local laws, rules, regulations, and codes governing emergency response and employee preparedness. The budget also supports the organizational career development goals that are defined by industry best standards and practices that include both formal education and competency-based evaluations.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	798,563	736,618	(61,945)
Overtime	696,918	675,290	(21,628)
Employee Benefits	343,293	352,977	9,684
Supplies and Services	291,807	393,140	101,333
TOTAL	2,130,581	2,158,025	27,444

POSITION SUMMARY:

	2021 AMENDED	2022 BUDGET	Change
Deputy Chief-Training	1.0	1.0	
Captain-Days	3.0	3.0	
Firefighter-Training	1.0	1.0	
Administrative Assistant	1.0	1.0	
TOTAL	6.0	6.0	0.0

BUDGET NARRATIVE:

- The 2021 Labor Budget includes approximately \$133,000 for a retroactive payment due to the contract settled with Local 1828 for the period 2018-2020.
- Overtime includes funding for training including but not limited to live fire training, Blue card certification, Block training, IFSAC classes, marine operator, pump operator and beginning in 2022 driver operator training for the Tractor Drawn Aerial (TDA). The bulk of this training is to fulfill requirements as mandated by state law or mandatory classes/certification for promotion and is therefore contractual. Overtime is for instructors as well as students.
- Supplies and Services includes funds for registration, travel, tuition, training tower maintenance, training props and live fire fees.
- Due to Covid-19 much of the training planned for 2020 and 2021 was not held, therefore some of the costs anticipated for 2022 are training events rescheduled due to prior year cancellations.



TRAINING – NEW HIRES

PROGRAM DESCRIPTION

The New Hires program captures the cost of recruiting, advertising, interviewing, screening, hiring, and initial Fire Academy training of all new career suppression personnel additions and those who replace retirees. This program also captures the cost of new member’s initial uniforms and required protective equipment and the salaries and benefits for new suppression members while attending the Snohomish County Fire Training Academy.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	756,580	848,254	91,674
Overtime	194,763	36,000	(158,763)
Employee Benefits	359,625	456,752	97,127
Supplies and Services	707,761	694,657	(13,104)
TOTAL	2,018,729	2,035,663	16,934

POSITION SUMMARY:

There are no permanently budgeted positions in this program.

BUDGET NARRATIVE:

- In 2021 the Overtime Budget included funds for instructors as well as students. In 2022 the instructor Overtime has been reclassified to Supplies and Services.
- The 2021 Budget includes funds to hire and send 20 new recruits through the Snohomish County Training Academy anticipated to be an 18-week program to include pre and post academy training. The Budget was later amended to fund an additional 10 recruits.
- The 2022 Budget includes funds to hire and send 30 new recruits through the Snohomish County Training Academy anticipated to be an 18-week program to include pre and post academy training.



TRAINING – SAFETY

PROGRAM DESCRIPTION

The Safety and Health program is responsible for managing and enforcing the rules, regulations, and policies relating to the safe operation of the Fire Department. The Safety Officer responds to emergency activities, manages the personal protection equipment (PPE) program, the SCBA program, the Wellness Program and the Exposure Control Program among several others. The Safety Officer coordinates with Training on new and existing programs designed to ensure the continued safety of all RFA personnel.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	194,796	158,311	(36,485)
Overtime	11,183	32,760	21,577
Employee Benefits	58,965	63,690	4,725
Supplies and Services	528,500	627,374	98,874
TOTAL	793,444	882,135	88,691

POSITION SUMMARY:

	2021 AMENDED	2022 BUDGET	Change
Battalion Chief-Days	1.0	1.0	
TOTAL	1.0	1.0	0.0

BUDGET NARRATIVE:

- 2021 Labor Budget includes approximately \$35,000 for a retroactive payment due to the contract settled with Local 1828 for the period 2018-2020. In 2022 Overtime was increased by \$22,680 for peer support team development and Training
- The 2022 Budget includes a request to purchase (350) particulate blocking hoods \$45,674 and \$24,000 for a peer support team behavioral health clinician.
- Supplies and Services includes funds for uniform and PPE replacement and maintenance, peer support and critical incident stress management, as well as employee physicals and testing.



TRAINING – VOLUNTEERS

PROGRAM DESCRIPTION

The Volunteer program identifies the cost of maintaining a volunteer staff of trained personnel who assist and support the suppression crews during tactical operations.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	59,200	59,200	0
Overtime	2,000	2,000	0
Employee Benefits	0	0	0
Supplies and Services	35,000	35,000	0
TOTAL	96,200	96,200	0

POSITION SUMMARY:

	2021 AMENDED	2022 BUDGET	Change
Lieutenant	2.0	2.0	
Volunteer	22.0	22.0	
TOTAL	24.0	24.0	0.0

BUDGET NARRATIVE:

- Stipend for two Lieutenants \$800/quarter - \$6,400
- Stipend for twenty-two Volunteers \$600/quarter - \$52,800
- Miscellaneous supplies and equipment - \$35,000



TRAINING – PHYSICAL FITNESS

PROGRAM DESCRIPTION

The Physical Fitness and Wellness program accounts for the cost of providing a variety of physical strength and stamina training to operational staff under the tutelage of trained instructors.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	0	0	0
Overtime	5,000	5,040	40
Employee Benefits	0	0	0
Supplies and Services	44,500	44,500	0
TOTAL	49,500	49,540	40

POSITION SUMMARY:

There are no permanent budgeted positions assigned to program.

BUDGET NARRATIVE:

- Overtime is for training the Trainers.
- Supplies and Services includes funds for miscellaneous supplies, equipment, and equipment maintenance.



SOUTH COUNTY FIRE

2022 Operating Budget

As Adopted November 16, 2021

COMMUNITY RISK REDUCTION

Information on Community Risk Reduction programs can be found on the following pages.

	2021 AMENDED	2022 BUDGET	CHANGE
Inspections	1,697,809	1,699,446	1,637
Community Outreach	599,573	622,454	22,880
ACT	79,702	87,099	7,397
Strategy Analytics	54,995	0	(54,995)
TOTAL	2,432,080	2,408,998	(23,081)

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	1,625,880	1,617,939	(7,940)
Overtime	86,501	70,000	(16,501)
Employee Benefits	533,499	571,759	38,260
Supplies and Services	186,200	149,300	(36,900)
TOTAL	2,432,080	2,408,998	(23,081)

POSITION SUMMARY:

POSITION	2021 AMENDED	2022 BUDGET	Change
Assistant Fire Marshal	2.0	2.0	
Deputy Fire Marshal	5.0	5.0	
Administrative Assistant	1.0	1.0	
Community Resource Manager	1.0	1.0	
Fire/Life Safety Educator	1.0	1.0	
Community Resource Specialist	1.0	1.0	
ACT Coordinator	0.5	0.5	
Strategy Analytics Manager	1.0	0.0	-1.0
TOTAL FULL TIME POSITIONS	12.5	11.5	-1.0



COMMUNITY RISK REDUCTION - INSPECTIONS

PROGRAM DESCRIPTION

The RFA collaborates with the Snohomish County Fire Marshal's Office on construction projects and tenant improvements within the unincorporated service areas served by the RFA. Additionally, fire marshal services are provided to contract cities, including fire cause and origin investigations, construction plan reviews, building inspection and codes, standards and ordinance development.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	1,202,664	1,213,626	10,962
Overtime	35,184	20,000	(15,184)
Employee Benefits	377,961	408,920	30,959
Supplies and Services	82,000	56,900	(25,100)
TOTAL	1,697,809	1,699,446	1,637

POSITION SUMMARY:

	2021 AMENDED	2022 BUDGET	Change
Assistant Fire Marshal	2.0	2.0	
Deputy Fire Marshal	5.0	5.0	
Administrative Assistant	1.0	1.0	
TOTAL	8.0	8.0	0.0

BUDGET NARRATIVE:

- 2021 Labor Budget includes approximately \$168,000 for a retroactive payment due to the contract settled with Local 1828 for the period 2018-2020.
- Overtime for succession training.
- Supplies and Services includes funds for supplies and other miscellaneous expenses.



COMMUNITY RISK REDUCTION – PUBLIC EDUCATION

PROGRAM DESCRIPTION

The Public Education program provides fire and life-safety education and training services throughout the RFA and contract cities including, Senior Fall Prevention, Community Emergency Response Teams (CERT), Map Your Neighborhood and other disaster preparation classes, Fire Corps/Veteran activities, Fire Prevention, car seat checks, school-based programs and other risk reduction education. Verdant is supporting the Falls Prevention program with a grant in the amount of \$89,175 for 2022.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	358,419	382,976	24,557
Overtime	21,317	20,000	(1,317)
Employee Benefits	125,437	133,578	8,140
Supplies and Services	94,400	85,900	(8,500)
TOTAL	599,573	622,454	22,880

POSITION SUMMARY:

	2021 AMENDED	2022 BUDGET	Change
Community Resource Manager	1.0	1.0	
Fire/Life Safety Educator	1.0	1.0	
Community Resource Specialist	1.0	1.0	
TOTAL FULL TIME POSITIONS	3.0	3.0	0.0
Falls Prevention-Veterans Part Time	4.0	4.0	
TOTAL PART TIME POSITIONS	4.0	4.0	0.0
TOTAL	7.0	7.0	0.0

BUDGET NARRATIVE:

- Overtime for staffing events and classes.
- Supplies and Services includes funds for supplies and other miscellaneous expenses.



COMMUNITY RISK REDUCTION – ACT

PROGRAM DESCRIPTION

ACT training was created to focus on the emergencies that truly save lives prior to the arrival of first responders. In as little as an hour, citizens can be trained in recognizing, calling for help and treating victims of opioid overdose, cardiac arrest and severe hemorrhage.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	25,634	21,337	(4,297)
Overtime	30,000	30,000	0
Employee Benefits	17,569	29,262	11,693
Supplies and Services	6,500	6,500	0
TOTAL	79,702	87,099	7,397

POSITION SUMMARY:

	2021 AMENDED	2022 BUDGET	Change
ACT Coordinator	0.5	0.5	
TOTAL	0.5	0.5	0.0

BUDGET NARRATIVE:

- Overtime for events and classes.
- Supplies and Services includes funds for supplies and other miscellaneous expenses.



COMMUNITY RISK REDUCTION – STRATEGY ANALYTICS

PROGRAM DESCRIPTION

The Strategic Planning program analyzes performance, programs, tasks, finances, and projects for the benefit of understanding and communicating the performance and outcome of work performed by the organization. The program links internal stakeholders to an understanding of their data and introduces team critical thinking and strategic planning for the benefit of all communities within the RFA.

FINANCIAL SUMMARY:

	2021 AMENDED	2022 BUDGET	CHANGE
Salary and Wage	39,163	0	(39,163)
Overtime	0	0	0
Employee Benefits	12,532	0	(12,532)
Supplies and Services	3,300	0	(3,300)
TOTAL	54,995	0	(54,995)

POSITION SUMMARY:

	2021 AMENDED	2022 BUDGET	Change
Strategy Analytics Manager	1.0	0.0	-1.0
TOTAL	1.0	0.0	-1.0

BUDGET NARRATIVE:

- The Strategy Analytics Program was established mid-year 2021. The 2021 budget only includes funding for September-December. For 2022 this program was moved to the Office of the Fire Chief under the direct supervision of the Deputy Chief of Special Projects.
- Supplies and Services includes funds for supplies and miscellaneous expenses.



RESERVE FUNDS

EMERGENCY RESERVE

PROGRAM DESCRIPTION

It is in the best interest of the RFA and the communities it serves to establish a long-range financial plan; therefore, the Commissioners created a separate Emergency Reserve Account. By policy the Board established target of Ending Cash in this Fund in an amount of approximately 5% of General Fund Revenue.

Source of Funds:

Each year, as part of the annual budget process, the Commissioners shall set, as a fixed dollar amount or a percentage of annual property taxes, the amount of the annual contribution. Periodically a sum of money may be identified as a one-time, lump-sum contribution. The amount may be specified during the regular budget process or upon notice that the sum is available. Interest earned from the account's invested balance shall accrue to the account.

Usage of Emergency Reserve: The account may be drawn upon for situations declared by the Commissioners to be of an emergency basis such as, to supplement a temporary shortage of revenues, to supplement a long-term shortage of revenues, to extinguish a liability, to pay an emergency expenditure, or to accommodate an unplanned expense determined to provide exceptional value to SCF.

	2021 AMENDED	2022 BUDGET
Beginning Cash	3,486,363	3,490,394
Property Tax Revenue	0	100,000
Other Revenue	27,392	8,721
Total Revenue	27,392	108,721
Transfer Out	0	0
Ending Cash	3,513,755	3,599,115



APPARATUS RESERVE

PROGRAM DESCRIPTION

The RFA desires to set aside a portion of its annual revenues for the future acquisition of apparatus; therefore, the Commissioners created a separate account.

Source of Funds:

By policy a contribution equal to 6% of General Fund annual expenses is allocated between the Apparatus, Facility\Major Maintenance, and Equipment Reserves. Periodically a sum of money may be identified as a one-time, lump-sum contribution. The amount may be specified during the regular budget process or upon notice that the sum is available. Interest earned from the account's invested balance shall accrue to the account.

Usage of Apparatus Replacement Reserve: The account may be drawn upon for the acquisition of, either a new addition to the fleet or as a replacement of an existing vehicle(s) which have been declared to be in the need of replacement.

	2021 AMENDED	2022 BUDGET
Beginning Cash	3,278,319	1,723,474
Property Tax Revenue	1,392,560	1,448,262
Other Revenue	15,346	6,252
Total Revenue	1,407,906	1,454,515
Expenses	3,114,698	1,647,884
Ending Cash	1,571,527	1,530,105

Purchases anticipated in 2022 are as follows:

	2022
(3) New Medic/Aid Unit	767,500
(1) Engine	772,102
(1) Administrative	43,282
(1) Facilities Van	65,000
	1,647,884

Staff continually reviews the status of the fleet. As a result, other apparatus replacement may take priority over those that have been anticipated.



FACILITY/MAJOR MAINTENANCE RESERVE

PROGRAM DESCRIPTION

The RFA desires to set aside a portion of its annual revenues for the future acquisition of new facilities, facility improvements, remodeling, or major repairs; therefore, the Commissioners created a separate account.

Source of Funds:

By policy a contribution equal to 6% of General Fund annual expenses is allocated between the Apparatus, Facility\Major Maintenance, and Equipment Reserves. Periodically a sum of money may be identified as a one-time, lump-sum contribution. The amount may be specified during the regular budget process or upon notice that the sum is available. Interest earned from the account’s invested balance shall accrue to the account.

In anticipation of the need to purchase land as a part of the implementation of the Capital Facilities Plan, the Board directed that GEMT funds be placed in this reserve. In 2022 the Board allocated a portion of the GEMT funds to the General Fund for operations.

Usage of Facility/Major Maintenance Reserve Funds: The account may be drawn upon as full or partial payment of a capital investment in any RFA building, facility or new facility. The use of funds in the Facility/Major Maintenance Reserve is for capital investments, and not a source for on-going maintenance.

	2021 AMENDED	2022 BUDGET
Beginning Cash	15,344,481	23,339,007
GEMT	7,000,000	3,404,141
Other Revenue	56,423	48,354
Total Revenue	7,056,423	3,452,496
Expenses	50,000	0
Ending Cash	22,350,904	26,791,503

Expenditures from this reserve have been placed on hold pending the acceptance of the Capital Facilities Plan.



EQUIPMENT RESERVE

PROGRAM DESCRIPTION

The RFA desires to set aside a portion of its annual revenues for the future acquisition of new or replacement equipment; therefore, the Commissioners created a separate account.

Source of Funds:

By policy a contribution equal to 6% of General Fund annual expenses is allocated between the Apparatus, Facility\Major Maintenance, and Equipment Reserves. Periodically a sum of money may be identified as a one-time, lump-sum contribution. The amount may be specified during the regular budget process or upon notice that the sum is available. Interest earned from the account's invested balance shall accrue to the account.

Usage of Equipment Reserve Funds: The fund may be drawn upon for the acquisition of either a new piece of equipment or for replacement of existing equipment.

	2021 AMENDED	2022 BUDGET
Beginning Cash	2,049,705	2,351,870
Property Tax Revenue	1,034,280	517,140
Other Revenue	5,090	4,233
Total Revenue	1,039,370	521,373
Expenses	737,205	1,248,279
Ending Cash	2,351,870	1,624,963

Purchases anticipated in 2022 are as follows:

Standardize Hose Loads	63,000	(85) Ipad's - Preincident Planning	65,897
Hose-Annual Replacement	20,600	RFID Asset Tracking Hardware	57,836
(70) SEEK TIC's	68,318	Miscellaneous Technology Equipment	30,747
Outfit (1) Apparatus	112,551	Server\Storage\Switches	12,000
(24) Body Armor	69,600	Replace Desktop Phones	23,000
SCBA Fill Station\Compressor Upgrades	205,000	(18) Ventilators	49,195
Marine 16 Electronics	35,000	(16) Intubrite VL	92,241
(20) Towers (40) Monitors	27,270	(1) Outfit New Aid Unit	184,000
(12) Laptops\Monitors\Docks	24,482	(2) Partially Outfit New Aid Unit	80,000
(45) OPS ESO Tablets	27,543	Total	1,248,279



LEOFF 1 MEDICAL RESERVE

PROGRAM DESCRIPTION

The Commissioners created a separate Fund, and contribute to this fund, amounts necessary for maintaining sufficient funds to meet annual and future medical claims for retired LEOFF 1 employees.

Source of Funds:

By policy a contribution equal to 125% of anticipated annual LEOFF 1 expenses is contributed to this reserve. Periodically a sum of money may be identified as a one-time, lump-sum contribution. The amount may be specified during the regular budget process or upon notice that the sum is available. Interest earned from the account’s invested balance shall accrue to the account.

LEOFF 1 Retiree Medical Reserve Funds Usage: The fund may be drawn upon to pay the annual medical claims and expenses for LEOFF 1 retirees.

LEOFF 1 Retiree Medical Reserve Fund Balance: Any contributions to the LEOFF 1 Medical Reserve Fund will remain in the fund until the liability has been extinguished and the funds are declared surplus by a resolution of the Board of Commissioners.

	2021 AMENDED	2022 BUDGET
Beginning Cash	2,958,070	3,133,348
Property Tax Revenue	965,786	1,106,120
Other Revenue	13,069	7,614
Total Revenue	978,855	1,113,734
Expenses	772,632	884,896
Ending Cash	3,164,294	3,362,186



COMPENSATED ABSENCES RESERVE

PROGRAM DESCRIPTION

The Commissioners created a separate Fund, and contribute to this fund, amounts necessary for maintaining sufficient funds to make vacation and sick leave bank payouts for employees separating service.

Source of Funds:

By policy 12% of the compensated absences liability as reported in the latest published annual financial report is contributed to this reserve. Periodically a sum of money may be identified as a one-time, lump-sum contribution. The amount may be specified during the regular budget process or upon notice that the sum is available. Interest earned from the account's invested balance shall accrue to the account.

Usage of Compensated Absences Reserve Funds: The fund may be drawn upon for paying all or a portion of vacation and sick bank payout expenses upon the separation of employees.

	2021 AMENDED	2022 BUDGET
Beginning Cash	700,486	916,700
Property Tax Revenue	737,786	770,986
Other Revenue	2,709	1,531
Total Revenue	740,495	772,517
Expenses	748,145	757,899
Ending Cash	692,836	931,317



HEALTHCARE SELF-INSURANCE FUND

PROGRAM DESCRIPTION

This program was established as a standalone fund to record the activity of the RFA's Healthcare Self-Insurance Program. The program is administered by a Third-Party Administrator and is reinsured through the purchase of individual and aggregate stop loss insurance. Participants in the Self-Insurance program are prior District 1 employees and all RFA new hires.

The program consists of 3 plans. Plans 1 and 3 include only employees who are eligible for the State of Washington's LEOFF 1 retirement with Plan 3 for those who are Medicare eligible. The activity for these plans is recorded in the LEOFF 1 Medical Reserve as reported on page 49.

	2021 AMENDED	2022 BUDGET
Beginning Cash	3,530,156	3,375,493
Employer Contributions	4,595,706	5,609,533
Self Pay Contributions	589,286	721,286
Other Revenue	17,855	8,632
Total Revenue	5,202,847	6,339,451
Expenses	5,375,117	6,314,554
Ending Cash	3,357,886	3,400,390



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